



CEDAR CITY Arts Festival

Fine Arts Festival

Dates: August 10-11, 2012

Location: Grove adjacent to The Randall Jones Theater, 300 W and Center St., Cedar City, UT 84720

Artist Name: _____
 Business Name: _____
 Mailing Address: _____
 Phone #: _____
 Email Address: _____
 Website: _____

Medium: _____

Booth Fee:	Prior to May 15, 2012	\$70.00	CCAC Members \$60.00
	After May 15, 2012	\$100.00	
x Number of Booths		_____	
Total Amount Due =		_____	

Thank you for choosing to apply to the Cedar City Fine Arts Festival. To be considered, each application **must** include all of the following:

- This completed application form
- At least two pictures of your arts/crafts
- One picture of you creating your work
- One booth display picture
- Check of Money Order for the full amount due

Mail completed applications to:
 CCAC Fine Arts Festival
 Attention Sandi Levy
 PO Box 2655
 Cedar City, UT 84721

Incomplete application will be returned to the artist and will not be considered.

The application deadline is Tuesday, May 15, 2012. Late applications will only be considered if there is space available and the artist's category is not already full. All booth spaces are 10 x 10, and each artist will supply their own equipment (i.e., canopy, tables, chairs, extension cords, etc.)

This is a juried event. All entries will be reviewed during the week following the May 15th application deadline. Accepted artists will be notified on or before May 25, 2012. No application fees will be deposited until **after** an entry has been accepted/approved by the jury.

All items **must be handmade/created** by the applicant/artist. The jury reserves the right to request additional information/photos. Non-handmade items will not be allowed under any circumstances.

Your answers to the following are needed to assist us with the final layout of the show: Do you have a canopy: Yes No
 Does your display have any unique characteristics that would affect show placement? No Yes (*please explain*)

Special Requirements _____

Do you need power? Yes No (*Checking "yes" will not guarantee you power, but we will do our best!*)

Artists who are accepted and find that they are unable to attend may request a full refund prior to July 10, 2012.

No refunds will be issued after July 10, 2012.

Applicants who are not accepted during the initial jury period (May 15-25, 2012) may be offered the option of being waitlisted in their category. These artists will be notified in the event an artist in their category withdraws. Application materials, including uncashed checks/money orders will be held by the planning committee. If an opening in the waitlisted artist's category does not occur prior to July 25, 2012, all application materials will then be returned to the respective artist. If you would like to be waitlisted if you are not chosen during the initial jury period, please check here:

Application materials, including the check, from artists who are not selected and choose not to be waitlisted will be returned in full as soon as the jury period concludes.

Disclaimer: I hereby make application for vending space at the 2012 Cedar City Fine Arts Festival as described within. I have read and agree to abide by the terms on both pages of this application. I hereby release and forever discharge the Cedar City Arts Council, and their directors, volunteers and sponsors from any responsibility, personal liability, claims, loss or damage arising out of or in conjunction with my acceptance in this Festival.

If accepted, I grant permission to CCAC to use images of my work for the purpose of advertising and promoting this event. Yes No

Artist Signature: _____ Date Signed: _____
Office Use Only.....

Application Received: _____ Jury Review: Accept Reject Offer Waitlist Paid: \$ _____ Check Money Order Cash



VENDOR INFORMATION SHEET & POLICIES FOR RANDALL JONES THEATER EVENTS

As an Arts Festival vendor, you agree:

- Not to use any sound system, musical instruments, noise makers, loud speakers or sound amplification or broadcasting devices.
- Not to include weapons, alcohol or illegal drugs or paraphernalia for use, display or sale at or near your vendor booth.
- Not to distribute brochures, pamphlets, leaflets, flyers or other literature or promotional materials or conduct a drawing without consent.
- Not to use your vending space to promote, solicit or raise funds for any political, educational, religious, charitable or corporation or association unless authorized.
- No vendor space shall be sublet. **No Exceptions!**
- **LIABILITY** – Vendor agrees to hold harmless the Cedar City Arts Festival (CCAF), THE Cedar City Arts Council (CCAC), its principals, agents, officers, volunteers and employees from all claims, losses, costs, damages or expense resulting or arising from any and all injuries to any person or property caused by an act, omission or neglect of Vendor's agents, employees, invitees, contractors, or guest while at CCAF/CCAC. We operate under Utah law; any/all claims will be subject to Utah law and bound by arbitration.
- Vendor agrees to use and occupy the vending space at own risk, and releases CCAF/CCAC from all claims of any damage, loss or injury to persons or property to the full extent permitted by law which may occur including, but not limited to damages, resulting from the acts of other vendors, theft, vandalism, fire and other damage arising from any defects at the premises. Vendors wishing to insure their goods must do so at their own expense.
- CCAF/CCAC are not liable for any claims for theft, damage, or injury to vendors or in conjunction with their goods or services. Your signature on the application is your signed waiver of responsibility.
- **SPACE ASSIGNMENTS** – Booth space is assigned by the CCAF/CCAC Committee who reserves the right to make any changes or adjustments to vendor space for whatever reason at any time. Vendors are not guaranteed a specific space. You cannot use benches or tables found in the area in your booth. In the event that you requested and are assigned a booth with access to power, you will supply your own extension cord(s).
- **INSTALLATION OF EXHIBITS** – Vendor may arrive at the site Friday, August 12, 2012 at 7:00 am. and begin set-up unless prior arrangements have been made. There will be no set-up on Thursday, August 9, 2012. **NO EXCEPTIONS.**
- **Parking.** Two parking lots border the grove. Artists are welcome to park as close to the grove as they can to unload/load their pieces and equipment. All artists are asked to please move your vehicle away from the grove once set-up is complete to leave adequate parking for Arts Festival patrons.
- **HOURS OF OPERATION** –The published hours of operation are 10 AM – 7 PM both Friday and Saturday. Artists wishing to remain open past 7 PM are free to do so.
- **DISMANTLING OF VENDOR SPACE** – Vendor's entire exhibit and property must be removed from the premises by 10 PM, Saturday, August 11, 2012. Vendor agrees to return vendor space to its original condition, meaning any and all garbage, boxes etc., that you used must be deposited in garbage containers or taken with you. Vendor agrees to reimburse any extra expense incurred

in cleaning or repairing any damage caused to the vending site by vendor.

- **VENDING SPACE** – Vendor will not exceed dimensions on contract without prior consent. Vendor may not exhibit any material deemed offensive or objectionable, in the reasonable opinion of CCAF/CCAC or to the adjacent or surrounding Vendors or to the festival as a whole. Vendor shall maintain a responsible individual(s) in the Vending Space during festival hours and assume responsibility for the conduct of employee, agents, visitors or guests in or about your space. Familiarize them with all rules. At night, you may sleep in or near your space, be mindful of other vendors who will be sleeping in the area as well. It is imperative that you contain your booth at night so that animals or humans cannot search through your property or that the wind or rain won't damage or carry your items away. **Full security is provided through Friday night/Saturday morning during dark hours.**
- **TAXES** – Utah State sales tax forms will be distributed to you. Failure to report sales tax is punishable by law. An Iron County Temporary Business License that gives you the right to conduct business in the grove on this specific day for this specific event will be filed by CCAF/CCAC on your behalf from your application fee.
- **COMPLIANCE WITH THE LAW** – Vendor agents, employees, or assigns shall comply with all rules regulations and requirements of the Fire, Police and Health Departments or any entity having jurisdiction over the premises. You may be required to cease operation and vacate if you or your employees should be found to be in violation of any such lawful requirements.
- **REMOVAL of EXHIBITS** – CCAF/CCAC shall have the right, but no obligation, to remove any exhibit, booth, employee or agent of vendor or any banner, advertising matter or other property thereof for whatever reason, at any time and require that said shall immediately reimburse CCAF/CCAC for any cost of expense incurred in removal. Reasons for removal can mean a Vendor has entered under false pretenses or misrepresented themselves or is not in keeping with the character of the festival. If an exhibit is prohibited under these terms or because of any violation of stated rules, Vendor shall NOT be entitled to a refund of any monies or potential losses.
- **SAFETY RULES** – Vendors shall take all necessary precautions for the safety of their personnel, patrons and surrounding Vendors and shall comply with applicable provisions of federal, state and municipal safety laws, building codes and ordinances to prevent accidents or injury to individuals and or surrounding property.